



TOWN OF STRATHAM
10 Bunker Hill Avenue, Stratham NH 03885
Planning Department (603) 772-7391
www.strathamnh.gov

CHECKLIST FOR SITE PLAN PRELIMINARY CONCEPTUAL CONSULTATION

Applicant Name: _____ Date: _____

Property Address: _____

Parcel ID(s): _____

A preliminary conceptual consultation application for a site plan review shall contain the following information, where applicable, to be considered complete. However, this checklist is intended only as a guide; the Planning Board may require additional information as deemed necessary.

The following copies are required:

1. Nine (9) copies of the application and supporting materials.
2. Electronic files of all submission materials in PDF form (emailed).
3. Owner's signature on application or letter of authorization submitted.

SUBMISSION REQUIREMENTS:

1. A completed and signed application form, checklist, and associated fee.
2. A base map of the property to be developed, a completed application, and supporting information, including a written narrative of the proposed project, sufficient for the Planning Board to provide the applicant adequate comments regarding the project.

In order to further facilitate the discussion, it is recommended that the applicant provide:

1. A general description of existing conditions on the site, including characteristics of the land, topography, vegetation, and similar features.
2. A general description of the proposed development, including size and dimensions, and a general use plan for the site.
3. A general description of the proposed architecture.

Does the Applicant and/or Property Owner own or have an ownership interest in an abutting property?

☐ Yes ☐ No If yes, provide Parcel IDs: _____

Is it anticipated that any relief from the Stratham Zoning Ordinance or Regulations will be needed for this project? ☐ Yes ☐ No

If yes, note which sections: _____

If yes, has an application been submitted to the ZBA? ☐ Yes ☐ No

This checklist is provided as a resource for applicants. It is not a comprehensive accounting of all Town of Stratham Regulations. Applicants are responsible for reading Stratham's current Site Plan Review Regulations, Zoning Ordinance, and Building Ordinance.

I certify that the information provided is complete and correct to the best of my knowledge.

Signed: _____ Date: _____